

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

# PATH TO CLEAN AIR

**Community Emission Reduction Plan (CERP)  
Community Steering Committee Meeting #24**

May 15, 2023

# Welcome

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO

CLEAN AIR

# Agenda

TIME	TOPIC
5:30 PM	Welcome, Meeting Logistics, Agenda <ul style="list-style-type: none"><li>• Introducing new members Sandra Castañeda and Michael Kent</li><li>• Path to Clean meeting format<ul style="list-style-type: none"><li>○ Move CSC meetings to 4th Monday of every month</li></ul></li></ul>
5:40 PM	Meeting Minutes from April 24, 2023
5:45 PM	Ad Hoc Updates <ul style="list-style-type: none"><li>• Problems to Solutions Ad Hoc</li><li>• Governance Ad Hoc</li></ul>
6:10 PM	Revised Charter Review <ul style="list-style-type: none"><li>• Review revised Charter</li><li>• Review comments from CSC members</li><li>• CSC will vote on June 26 to finalize new Charter</li></ul>
6:50 PM	Setting Plan Goals to Track Progress <ul style="list-style-type: none"><li>• What are plan goals</li><li>• What form can they take</li><li>• Next steps</li></ul>
7:20 PM	PTCA CERP Chapters and Appendices Overview and Chapter Review <ul style="list-style-type: none"><li>• Staff will provide an overview of the CERP chapters and appendices<ul style="list-style-type: none"><li>○ CSC member to provide update on Chapter 2 &amp; 3</li></ul></li><li>• Staff will share a high level overview of Air District review process</li><li>• Staff will ask the CSC for input on their process for chapter review</li></ul>
7:50 PM	Environmental Justice Updates
7:55 PM	Next Steps and Meeting Close

# Welcome New Members

- Michael Kent, Hazardous Materials Ombudsman, Contra Costa Health Services
- Sandra Castañeda, Associate Planner, City of San Pablo

# Path To Clean Air Meeting Format

## Member expectations:

- Be respectful and open to other points of view
- Review all materials prior to the meeting
- Use the raise hand feature in zoom
- Speak only when Co-Chairs and/or facilitator calls on you during discussions and public comment

## Meeting procedures:

- Begin each meeting by taking roll call to establish a quorum
- Ask for public comment before taking any action
- Any member can make a motion which then has to be seconded by another member
- Co-chairs adjourn

# Approval of April 24, 2023 Meeting Minutes

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

**PATH TO  
CLEAN AIR**



# Public Comment

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

**PATH TO**  
**CLEAN AIR**

# Problems to Solutions Ad Hoc Updates

Y'Anad Burrell, CSC Co-Chair

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO  
CLEAN AIR



# Problem to Solutions Ad Hoc Updates

## Community Concerns

- Addressing Public Health and Reducing Exposure (Dr. Omoniyi Omotoso)
- Fuel Refining, Support Facilities, Storage, and Distribution (Marisol Cantu)
- Vehicles and Trucks, Streets and Freeways, and Logistics and Warehouses (Dave Severy)
- Marine and Rail (Heidi Swillinger)
- Commercial and Industrial Sources Near Communities (Alfredo Angulo)

# Problem to Solutions Ad Hoc Updates (Cont.)

## Cross Cutting Strategies

- Land Use (Alfredo Angulo)
- Promoting Urban Greening (Dr. Omoniyi Omotoso)
- Website (Nancy Aguirre)
- Compliance and Enforcement (Heidi Swillinger)
- Community Engagement (Dave Severy)
- Legislative (Jeff Kilbreth)
- Underreported dangers (Jeff Kilbreth)

# Governance Ad Hoc Updates

Jessica Range, CSC Member

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO  
CLEAN AIR

# Governance Ad Hoc Updates

## Completed Tasks:

- Disseminated CSC application among contacts, personal and professional networks
- Tracked applications (on-going)
- Interviewed and approved two local government representatives
- Reviewed Charter comments

## Next steps:

- Establishing a process to review new applications
- Developing an orientation packet for new CSC members
- Increasing member recruitment

# Steering Committee Questions and Discussions

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO

CLEAN AIR

# Public Comment

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

**PATH TO**  
**CLEAN AIR**



# Revised Charter Review

Marisol Cantu, CSC Member

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO  
CLEAN AIR

# Sections of Revised Path to Clean Air Charter

1. **Statement of Purpose**
2. **Steering Committee Activities**
3. Steering Committee Objectives
4. **Membership**
5. **Roles and Responsibilities**
  - a. Co-chairs
  - b. Community Steering Committee Members
  - c. Designated City and County representative members
6. **Standard Steering Committee Meeting Procedures**
7. Amendments
8. Accessibility/Accommodation
9. **Materials**
10. Website
11. **Participation Principles i.e. participation agreements**

# Statement of Purpose

Original Charter text stopped at 2022.

## **New text:**

In **January 2023** the CSC began the process to transition from being a government appointed board committee to a community led governed committee. At its February 2023 meeting, the CSC voted unanimously to recommend to the BAAQMD Community Equity Health and Justice (CEHJ) Committee and to the Board of Directors that the CSC be dissolved.

On March 29, the CSC presented at the CEHJ committee meeting, requesting to dissolve the steering committee. On April 5th, the BAAQMD Board of Directors unanimously voted to dissolve our board-appointed Community Steering Committee (CSC).

The make-up of the community led steering committee represents the diverse population of the Richmond-North Richmond-San Pablo Area and brings together an inclusive group with a range of knowledge and expertise. The majority of the members represent individuals who work, play, and live in the area.

# Steering Committee Activities

Original Charter text referenced that the CERP would be completed by 2022 and that the CSC would comply with the Brown Act. The original text also referenced that the CSC would follow Robert's Rules of Order.

## **New text:**

The Richmond-North Richmond-San Pablo area **CERP will need to be completed by the end of 2023**. The implementation of the CERP will begin once the BAAQMD Board of Directors approval and review process begins in quarter one of 2024 (January - March) followed by CARB staff and Board review process in the second quarter of 2024 (April -June). The CSC is guided by Robert's Rules of Order as much as possible, and is also **committed to taking provisions of the Brown Act which promote and ensure public access, participation, and transparency.**

# Membership

Original text referenced an odd number of members between 27 to 31, with a minimum of 70% of members residing within the study area and with two non-voting members representing local businesses and industrial companies.

## **New text:**

For voting purposes, the CSC shall be composed of an odd number of members, of a range **between 21 and 27**. A **minimum of 80%** of voting members shall reside within the initial study area, and two non-voting members shall represent local businesses, **local trade unions** and/or industrial companies.

All designated **city and county government representatives** on the CSC will be recognized as **non-voting members**.

# Roles and Responsibilities

Original text included having a Board Liaison who would provide updates to the Board of Directors. This position was never filled.

## **New text:**

When necessary CSC members will select two steering committee members as board representatives to communicate informational updates to the Board of Directors.



# Roles and Responsibilities (Cont.)

Original text did not include any specifics on City and County representatives.

## **New text:**

Designated City and County representative members: The CSC will actively seek members employed by the governing bodies of Richmond, San Pablo, and North Richmond.

At monthly CSC meetings, these members are **expected to present relevant information on all governing-body plans, policies, and votes that could impact the work of the CSC**. They also will serve as **liaisons to their respective councils and committees when deemed necessary by the CSC as a whole**.

Designated city and government representatives will be required to participate a **minimum of 8 hours a month** (includes committee participation). These designated city and county representatives will be **non-voting members**. These members will also **not receive a stipend for their participation**.

# Standard Steering Committee Meeting Procedures

Original text referenced decision making would not proceed without a quorum of voting members. But did not include specifics on abstaining or recusal.

## **New text:**

No action items will proceed without a quorum of voting members (quorum equals half of the total number of voting members plus an additional member).

Steering Committee members may choose to abstain themselves from decisions at any time.

If recusal or abstention results in less than a quorum of voting members then the item cannot proceed.

# Meeting Schedules and Agendas

Original text included vague language on CSC members being able to submit agenda items but no details on a timeframe and more detail on the process of denying a request.

## **New text:**

Individual CSC members may submit items for placement on the agenda **within 10 days in advance of the meeting** for which the item has been requested.

**Meeting minutes will be approved by a show of hands vote** at the start of every monthly CSC meeting.

Committees: CSC members are encouraged to participate and contribute to ongoing committee work to the best of their ability. Committee work is part of the **8 hour minimum expected of all designated city and county representatives.**

# Dissemination of Materials

No significant revisions, only editorial changes.

## **New text:**

All written records produced or submitted in connection with the CERP will be considered public information records and subject to the provisions of the California Public Records Act.

# Participation Principles

Original text referenced members could miss up to 4 monthly meetings.

## **New text:**

Approaching a committee member who **misses more than 3 monthly steering committee meetings** within a 12 month period.

Attending a minimum of 9 out of the 12 CSC monthly meetings (in their entirety) for the year.

Participating and contributing to ongoing committee work to the best of one's ability is encouraged by all members.

# Comments from Review of Revised CSC Charter

## Statement of Purpose

- One member suggested that we remove phrase "the majority of members" and make it affirmative that 90% of the members live in the study area.

## Steering Committee Activities

- One member is concerned that we will not meet our deadline of completing the CERP by the end of 2023 because of the potential delays to the completion of the Fuel Refining section of the CERP.

## Members

- Two members raised the need to clarify that 100% of the voting members reside in the community rather than 80% that is currently referenced.



# Comments from Review of Revised CSC Charter (Cont.)

## Roles and Responsibilities

- One member suggested that the 8 hour mandatory participation for city and county representatives be a recommendation not a requirement.

## Standard Steering Committee Meeting Procedures

- One member recommended adding a list of official subcommittees.

## Dissemination of Materials

- One member needs the statement to be further clarified in terms of what is meant by “all written records.” Additional clarity needs to include that this section refers to final documents only.

## Website

- One member suggests to expand the section to include news events, project timelines, goals and accomplishments.

# Steering Committee Questions and Discussions

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO

CLEAN AIR

# Public Comment

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

**PATH TO**  
**CLEAN AIR**

# Setting Plan Goals to Track Progress

Wendy Goodfriend, BAAQMD

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO  
CLEAN AIR

# Presentation Outline

- What are Plan Goals?
- Where do Goals fit in?
- Example Plan Goals
- Example Strategy Objectives
- Next Steps for brainstorming and developing/selecting Plan goals

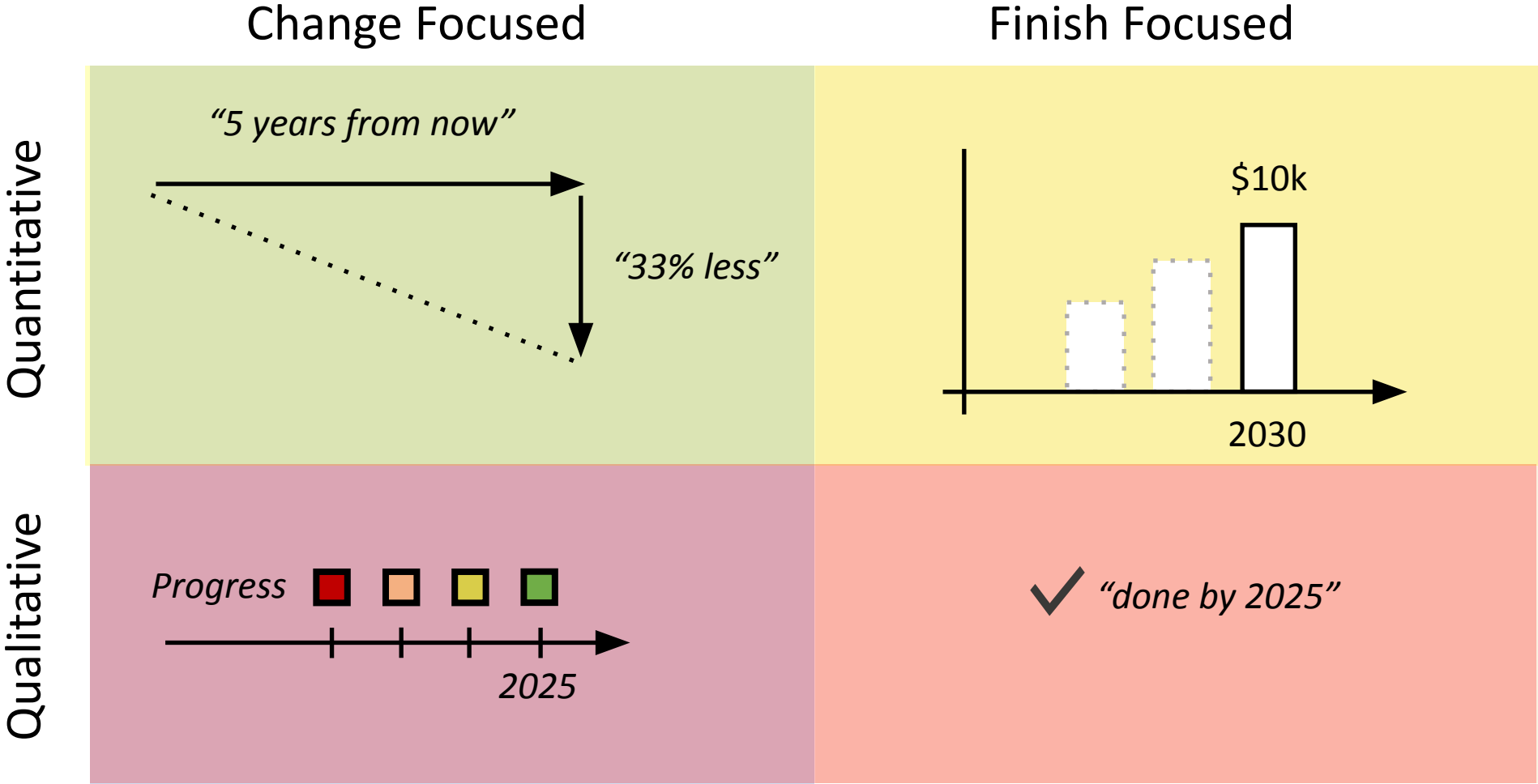
# What are Plan Goals?

Goals are what we want the CERP to achieve. They can be:

- Quantitative (numeric)
- Qualitative (narrative)
- Change focused (in x years y will by z% less)
- Finish focused (x amount in year y)
- Outcome-oriented
- Equitable
- Or a mixture of the above



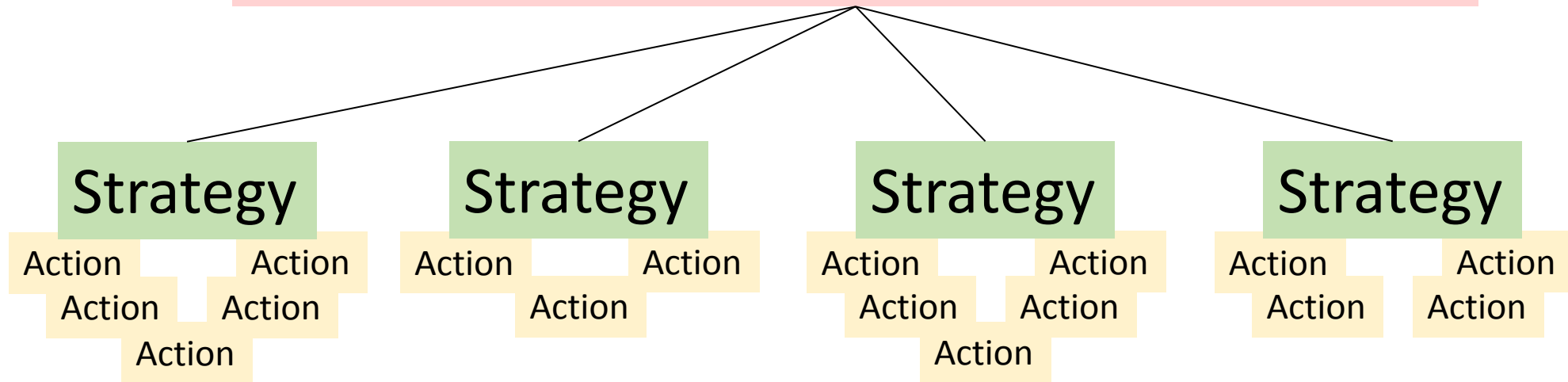
# Mixed Goal Type Examples



# Where Do Plan Goals Fit In?

## Path to Clean Air

### Community Emission Reduction Plan (CERP)



# Where Do Plan Goals Fit In?

CERP

Strategies

Actions

Vision & Principles

Objectives

Metrics

 **Goals**

# Example Plan Goals

## West Oakland Community Action Plan

By 2025, **all neighborhoods** will experience conditions of today's (2017) **average residential neighborhood**

By 2030, **all neighborhoods** will experience conditions of the today's (2017) **“cleanest” neighborhood**

## Spare the Air, Cool the Climate 2017 Clean Air Plan

### Protect Air Quality & Health at the Regional and Local Scale:

- ❑ Attain all state and national air quality standards
- ❑ Eliminate disparities among Bay Area communities in cancer health risk from toxic air contaminants

### Protect the Climate:

- ❑ Reduce Bay Area GHG emissions 40% below 1990 levels by 2030, and 80% below 1990 levels by 2050

# Example Strategy Objectives

Most other CERPs have “goals” that are equivalent to our “strategy objectives” rather than goals for the whole plan

## Portside

- **Goal 2:** Medium-Duty and Heavy-Duty trucks servicing Portside Community to be 100% ZEV 5 years ahead of the California state requirements.
- **Goal 4:** Reduce emissions from HD/MD trucks servicing indirect sources by 100% 5 years in advance of regulatory requirements.

# Example Strategy Objectives (Cont.)

- **Goal 6:** By February 2022, establish an estimated cancer risk reduction goal based on the modeling that is done in Goal #2. Estimated cancer risk at all census tracts in Portside Community from locally generated emissions, including both stationary and mobile sources, to meet goals of \_\_\_\_/ million by 2026 and \_\_\_\_ /million by 2031.

# Example Strategy Objectives (Cont.)

## Arvin/Lamont

- Replace up to 50 pieces of agricultural equipment operating in and around the community with new, cleanest available technology.
- Reduce NOx and PM2.5 emissions from residential lawn and garden equipment by replacing existing gas powered units with battery powered zero emission models.

## Schafter

- Reduce children's exposure to unhealthy air by increasing the enrollment of schools in the Healthy Air Living (HAL) Schools program.
- Reduce the impact of PM2.5 pollution associated with residential wood burning

# Next Steps

- The CSC will be invited to offer their ideas about Plan goals through a shared brainstorming document (background info and instructions to be provided)
- At the June CSC meeting we will review the brainstorm input and seek alignment and consensus on the Goals/Goal concepts
- Staff and interested CSC members will synthesize and finalize the draft Goals based on input received
- Final draft Goals will be shared with the CSC for confirmation and including in the Plan (CERP)



# Steering Committee Questions and Discussions

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO

CLEAN AIR

# Public Comment

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

**PATH TO**  
**CLEAN AIR**

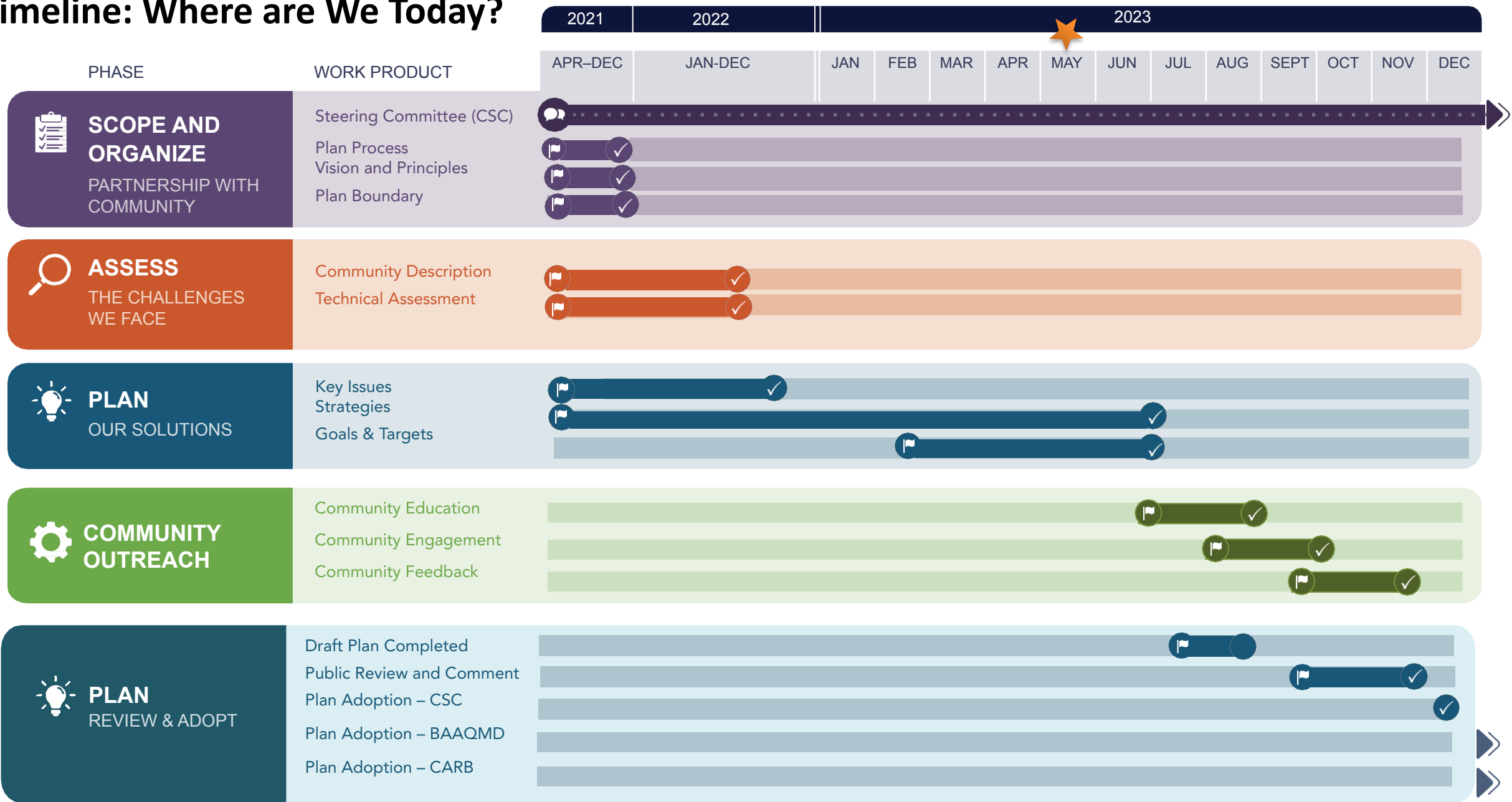
# PTCA CERP Chapters and Appendices Overview and Chapter Review

Kelly Malinowski, BAAQMD

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

**PATH TO**  
**CLEAN AIR**

# Timeline: Where are We Today?



 INTRODUCTION TO THE STEERING COMMITTEE

 DECISION MADE

# Presentation Outline

- Additional information about CERP Chapters and Appendices
- Air District CERP Review Overview
- Ad Hoc and CSC CERP Review Request for Input and Direction

# PTCA CERP Chapters

- **Chapter 1 Overview of AB 617** - the origin of the CERP in AB 617, CARB's role, the Air District's role, and a brief overview of what is included in a CERP per CARB's Blueprint
- **Chapter 2 CSC Members & Activities** - the composition of the Steering Committee, and their activities and leadership in developing the CERP
- **Chapter 3 Vision & Principles** - CERP Vision and Principles and how they were developed by the Steering Committee
- **Chapter 4 Community Description** – brief overview of community identified concerns, final boundary, longstanding EJ issues and inequities, public health and socioeconomic factors

# PTCA CERP Chapters (Cont.)

- **Chapter 5 Air Pollution Overview** - summary of technical assessment findings, including emissions inventory, air pollution exposure to local sources, source attribution, and patterns and trends in levels of air pollution from air monitoring
- **Chapter 6 Enforcement Overview & Findings** – overview of compliance and enforcement and a summary of BAAQMD and CARB three-year enforcement history and findings
- **Chapter 7 Key Issues and Strategies** – key issues, strategies and action summaries

# PTCA CERP Appendices

- **Appendix: Detailed Community Description** - details about community identified concerns, final boundary, longstanding EJ issues and inequities, public health and socioeconomic factor
- **Appendix: Detailed Action Descriptions** – detailed action information gathered in the strategy writing guide
- **Appendix: Emissions Inventory and Modeling** – detailed information about emissions inventory and modeling approaches and findings
- **Appendix: Air Monitoring Information** – detailed information about monitoring approaches and findings



# PTCA CERP Appendices (Cont.)

- **Appendix: Detailed Enforcement Findings** – Three year BAAQMD and CARB enforcement history data and summaries
- **Appendix: Description of CSC Activities** – dates, materials, and attendance at public steering committee meetings that discussed convening process, membership, and Charter development
- **Appendix: Outreach and Communications** – description of outreach, public process, and community engagement including a summary of Social Pinpoint findings and the Community Organizing Grants
- **Appendix: CEQA Analysis** – applicable CEQA analysis and documentation

# PTCA CERP Review: Air District

- Air District technical, legal, engagement and planning staff will review chapters and appendices, as appropriate depending on staff areas of expertise
- Air District Division Directors and Executive Management will review the draft CERP – in particular Chapter 7 Key Issues and Strategies – starting August before broad public engagement begins
- Air District CEHJ Board Committee has requested a presentation on Chapter 7 Key Issues and Strategies for September – before broad public review begins
- CARB, other implementation partners and subject matter experts will review chapters and appendices, as appropriate depending on their areas of expertise

# PTCA CERP Review: Ad Hoc and CSC

## **CSC members are actively developing content for the CERP**

- Chapter 2 - CSC Members & Activities
- Chapter 3 - Vision & Principles
- Chapter 4/Appendix - Community Description
- Chapter 7/Appendix - Key Issues and Strategies

## **How does the CSC want to review the CERP chapters?**

- Rolling reviews and chapters are finalized?
- Prioritize Chapter 7 which will be presented to the CEHJ in September
- Everyone review all chapters? Divide into review teams?
- Other ideas or questions?

# Steering Committee Questions and Discussions

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

**PATH TO**  
**CLEAN AIR**

# Public Comment

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO

CLEAN AIR

# Standing Environmental Justice Updates

Y'Anad Burrell, CSC Co-Chair

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO  
CLEAN AIR

# Next Meeting Details

- Our next Steering Committee meeting will be Monday, June 26th from 5:30PM to 8:30PM.
- The agenda topics are TBD.



# Public Comment on Non-Agenda Matters

Alfredo Angulo, CSC Co-Chair

RICHMOND - NORTH  
RICHMOND - SAN PABLO  
COMMUNITY

PATH TO  
CLEAN AIR